# JOHNS HOPKINS HEALTH SYSTEM CORPORATION RETIREMENT PLAN

SUMMARY PLAN DESCRIPTION

## Johns Hopkins Health System Corporation Retirement Plan

## **Summary Plan Description**

This is a <u>summary</u> of the Johns Hopkins Health System Corporation Retirement Plan (the "JHHSC Retirement Plan" or the "Plan") as it applies to employees (and their beneficiaries) of The Johns Hopkins Health System Corporation (the "Health System") and certain of its participating affiliates. This summary describes the terms of the Plan, as amended through January 1, 2017.

You are cautioned that this summary does not reflect any future amendments that may be made to the Plan from time to time, and may not reflect all exceptions to the general provisions covered in this summary. Any conflicts between the statements in this summary and the terms of the Plan will be resolved by reference to the full Plan document.

If material changes are made to the Plan, you will receive a written summary description of such changes, which will supersede or supplement this summary. You should attach any written summaries of material changes to this document so that you will always have a current summary of the Plan.

Neither this summary nor your participation in this Plan is an employment contract nor does it entitle you to continued employment with the Health System or any other participating employer.

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### PLANNING YOUR RETIREMENT

# The Time for Planning is Now

A secure retirement may be something you don't often think about. Perhaps you're focused on today's financial worries and not those that seem far off in the future.

Well, stop a moment and think about the amount of money you may need to retire. How much will that be? And where will all that money come from? These are important questions for both younger people and those approaching retirement.

A good rule of thumb is this – if you plan to maintain your standard of living after you retire, you'll need to strive to replace approximately 70% to 80% of your pre-retirement income. Does this sound like a lot of money? Well, it is. And studies show that many people are counting too heavily on the wrong sources for income after they stop working.

## What Makes Up Retirement Income

Most think that Social Security and a pension will be enough to keep them comfortable and secure. These are two sources of retirement income, but a third and very important source is your savings. If you think about it, your pension, Social Security and savings each plays a part in supporting you in retirement. And your savings can play a big role in making your retirement years comfortable.

# Your Social Security Benefit

Your monthly benefit from Social Security is based on your earnings record. You can find out what that benefit will be by contacting the Social Security Administration at (800) 772-1213 or at its website on the Internet at <a href="http://www.ssa.gov">http://www.ssa.gov</a>.

# Your Pension from the JHHSC Retirement Plan

The JHHSC Retirement Plan provides a pension benefit, completely paid by the Health System, that can give you income in your retirement, provided you meet certain requirements explained in this booklet.

## Helping You Save for Retirement

In addition to the JHHSC Retirement Plan, the Health System maintains The Johns Hopkins Health System Corporation 403(b) Plan (the "403(b) Plan") that helps you add to your personal retirement savings. To increase your savings even further, the Health System added matching credits to your benefit under the JHHSC Retirement Plan, based on the amount that you contributed to the 403(b) Plan between January 1, 2003 and December 31, 2008. When you retire, you may elect to receive the balance of your employer matching account (which includes the sum of your matching credits and applicable interest credits), if any, in a single sum payment or as an annuity. You will find

more information about your employer matching account later in this booklet. The Retirement Office has full details on the 403(b) Plan.

## It All Works Together

By understanding how each of these sources works now, before you retire, you'll be better prepared in planning for a secure future.

## **DEFINITIONS**

Throughout this document, certain terms appear in *italics*. These terms have special meanings for purposes of the Plan. Each of the italicized terms is defined below.

"Compensation" generally means your W-2 earnings for the calendar year. Your compensation is used to determine your final average compensation which is used to calculate your benefit under the Plan. See page 12 for more information on what is, and is not, included in your compensation for Plan purposes.

"Deferred retirement" refers to your status under the Plan if you choose to remain employed with a participating employer or an affiliate after your normal retirement date. See page 11 for more information on deferred retirement.

"Deferred retirement date" is the first day of the month on or next following the date you retire, if you had chosen to continue working with a participating employer or an affiliate beyond your normal retirement date. See page 11 for more information on your deferred retirement date.

"Defined benefit pension plan" is a type of retirement plan that provides a set monthly benefit at your retirement. The Plan (which includes both your traditional pension benefit and your employer matching account, if any) is a defined benefit pension plan. Since the participating employers fund 100% of the benefits under the Plan, it is the participating employers (and not you) that assume the investment risk for the Plan.

"Disability retirement" refers to your status under the Plan if you become disabled while actively employed by a participating employer. Your benefit under the Plan will be coordinated with any Social Security disability benefits that you receive. See page 21 for more information on disability retirement.

"Early retirement date" is the first day of the month on or next following the date on which you retire after meeting certain service requirements. If you have an early retirement date, you will be eligible to begin receiving benefits before your normal retirement date. See pages 10-11 for more information on your early retirement date.

"Employer matching account" means the account under the JHHSC Retirement Plan where matching credits, based on your 403(b) Plan salary reduction contributions made between January 1, 2003 and December 31, 2008, and interest credits are accumulated. When you retire, you may elect to receive the balance of your employer matching account as a lump sum or as an annuity.

"Final average compensation" is one of the components used to calculate your benefit under the Plan. In general, final average compensation is your average annual compensation for the highest 3 consecutive calendar years of your employment within the last 10 consecutive calendar years of employment with a participating employer or an affiliate. However, beginning January 1, 2017, if you become employed with an affiliate of the Johns Hopkins Health System Corporation that is not a participating employer, your compensation with that affiliate will not be counted for Plan purposes. See pages 12-13 for a discussion of final average compensation, as well as an example of the final average compensation calculation.

"Hour of service" means any hour that you work and are paid (or for which you were entitled to be paid) by a participating employer or an affiliate. Your hours of service are used to determine your years of eligibility service, years of vesting service and years of benefit service. See page 8 for more information on hours of service.

"Interest credit" refers to an amount that is credited to your employer matching account under the Plan representing guaranteed investment earnings. The rate used to determine interest credits is based on the rate of return on United States treasury obligations (T-bills) and is calculated in accordance with IRS regulations. See pages 14-15 for more information on interest credits.

"Joint and 50% survivor annuity" is a form of payment under the Plan where you would receive a reduced monthly benefit for your lifetime, and, after your death, your surviving beneficiary would receive 50% of the monthly benefit you were receiving for his or

her lifetime. The joint and 50% survivor annuity is the normal form of payment for married participants under this Plan, which means that if you are married, your benefit (including the portion of your benefit based on matching credits) will be paid in this form unless you elect otherwise (with your spouse's consent). See page 25 for more information on the joint and 50% survivor annuity.

"Joint and 100% survivor annuity" is an optional form of payment under the Plan where you would receive a reduced monthly benefit for your lifetime, and, after your death, your surviving beneficiary would receive the same monthly benefit for his or her lifetime. The monthly benefit that you would receive would be smaller than the monthly benefit you would have received under the joint and 50% survivor annuity due to the greater monthly benefit payable to your surviving beneficiary. See page 25 for more information on the joint and 100% survivor annuity.

"Matching credit" refers to the amount that is credited to your employer matching account under the Plan, based on the amount you contributed to the 403(b) Plan between January 1, 2003 and December 31, 2008. See page 14 for more information on matching credits.

"Normal retirement date" is the first day of the month on or next following your 65<sup>th</sup> birthday. If you retire on your normal retirement date, you will receive a normal retirement benefit under the Plan. See page 9 for more information on your normal retirement date and your normal retirement benefit.

"Participating employer" means the Health System and certain of its affiliates that are covered by this Plan. The participating employers are currently the Health System, The Johns Hopkins Hospital (the "Hospital"), The Johns Hopkins Bayview Medical Center, Inc. ("Bayview"), and The Johns Hopkins Medical Service Corporation (which does business under the name Johns Hopkins Community Physicians ("JHCP"). Participants and beneficiaries may, upon written request to the Plan Administrator, obtain information as to whether a particular employer participates in the Plan.

"Required beginning date" is April 1 of the calendar year following the later of the calendar year in which you reach age 70½ or the calendar year in which you terminate employment.

"Single life annuity" is a form of payment under the Plan where you would receive a monthly benefit for your lifetime. The single life annuity is the normal form of payment for single participants under this Plan. If you are married, you may elect to receive your benefit as a single life annuity, but you must first obtain the written consent of your spouse. See page 24 for more information on the single life annuity.

"Social Security benefit" is one of the components used to calculate the benefit under the JHHSC Retirement Plan for certain Bayview participants. Your Social Security benefit is the estimated annual benefit payable to you by Social Security at age 65, determined utilizing a method established by the Plan Administrator. Rather than having the Plan use an estimated amount for you, you have the right to submit to the Plan Administrator your actual Social Security benefits payable at age 65. If you do so, the Plan's formula for certain Bayview participants will use your actual Social Security benefit instead of an estimate. See page 16 for an explanation of how your Social Security benefit affects the benefit formula for certain Bayview participants.

"Social Security limit" is applied to your final average compensation in determining your benefit under the Plan. The Social Security limit is the average of the Social Security wage bases for the 35 years ending with the year in which you are entitled to unreduced Social Security benefits. The wage base is the amount of earnings which are subject to FICA tax for Social Security (applicable to old age, survivors and disability insurance benefits). See page 13 for more information on the Social Security limit.

"10 year certain annuity" is an optional form of payment under the Plan where you would receive a reduced monthly benefit for your lifetime. If you die before receiving 10 years of monthly payments, the remaining guaranteed payments would be made to your beneficiary. If you are married, you must obtain the written consent of your spouse to elect this form of payment. See page 25 for more information on the 10 year certain annuity.

"Year of benefit service" means a year in which you complete at least 1,000 hours of service as an eligible employee with a participating employer. See page 13 for more information on years of benefit service.

"Year of eligibility service" means a year in which you complete at least 1,000 hours of service with a participating employer or an

affiliate in order to become a participant in the Plan. See page 8 for more information on *years of eligibility service*.

"Year of vesting service" means a year in which you complete at least 1,000 hours of service with a participating employer or an affiliate. Once you have completed 5 years of vesting service (3 years of vesting service if you have an employer matching account), you have a vested (or nonforfeitable) right to receive benefits under the Plan. See page 18 for more information on vesting and years of vesting service.

### RETIREMENT PLAN PARTICIPATION

What Your Retirement Plan Can Do One way to build your future financial security is through the JHHSC Retirement Plan. Your JHHSC Retirement Plan is a type of plan that's known as a "defined benefit pension plan." It provides a set monthly payment at retirement. This monthly benefit is your pension, and it's calculated by a formula using your compensation and years of service. Your benefit will generally increase with every year you continue to work for a participating employer.

In addition to a set monthly benefit, the JHHSC Retirement Plan provided you with an opportunity to accumulate employer-provided matching credits, based on your contributions to your 403(b) Plan account made between January 1, 2003 and December 31, 2008. Although matching credits are no longer recorded in your employer matching account, interest credits are still added on a daily basis. When you retire or leave employment, you may elect to receive the balance of your employer matching account in a single sum payment (if your spouse consents) or as an annuity. If the balance is paid as a single sum, you may be able to defer taxation on the payment by rolling it over into another employer's retirement or savings plan or to a traditional IRA.

When you retire, you will receive your pension, along with benefits from Social Security. Your personal savings (including any money you've saved through the 403(b) Plan, any matching contributions to your 403(b) Plan account, and your employer matching account under the JHHSC Retirement Plan) will be an additional source of income. These three sources can help provide the income you'll need to retire.

## Prior Participants Take Note

If you had a termination of employment with a participating employer before January 1, 2017, the rules of the JHHSC Retirement Plan may be different for you. Please contact the Retirement Office if you have questions regarding your periods of service prior to January 1, 2017.

## Who is Eligible for the Plan

On January 1, 2016, the Plan was closed to new employees. This means that you cannot participate in the Plan if you first perform an hour of service on or after January 1, 2016. You also can no longer participate in the Plan if you terminate employment and are rehired on or after January 1, 2016 following the one-year anniversary of your termination of employment. In addition, to be eligible to participate in the Plan you must meet the following requirements:

- you are a non-bargaining employee of a participating employer;
- you are not classified by a participating employer as a physician intern or fellow;
- you are not excluded from participation in the Plan by the terms of a personal employment contract with a participating employer;
- you are not an independent contractor; and
- you are not deemed to be a leased employee who provides services pursuant to an agreement with a leasing organization.

If you participated in the Plan prior to January 1, 2016, terminate employment, and are rehired prior to the one-year anniversary of your termination of employment, you will resume participation in the Plan after you complete one *hour of service* (defined on page 8).

In accordance with the rules under the Uniformed Service Employment and Reemployment Rights Act of 1994 ("USERRA"), if you leave employment for periods of qualified military service and you are reemployed, you will be deemed to have remained a participant in the Plan for your period of qualified military service.

Once you satisfy the above requirements, you will be an "eligible employee," and you will participate in the JHHSC Retirement Plan on the first day of the month following completion of a "year of eligibility service."

You will earn a "year of eligibility service" if you complete at least 1,000 hours of service with a participating employer or an affiliate during your first year of employment (beginning on your date of hire) or in any calendar year beginning after your date of hire. You may also earn a ½ year of eligibility service if you complete at least 500 (but less than 1,000) hours of service during your first year of employment or any subsequent calendar year.

An "hour of service" is any hour that you work and are paid (or for which you are entitled to be paid) by a participating employer or an affiliate. You may earn hours of service during periods that you are not at work but are still paid, such as vacations, holidays, sick time, disability, approved leave of absence, layoff or jury duty. You will not earn hours of service for hours which you are paid by the Health System, directly or indirectly, for the sole purpose of complying with workers' compensation, unemployment compensation or disability insurance laws. You also may earn hours of service during certain unpaid leaves of absences. (See page 20 for a discussion of service credit during a leave of absence.)

If you were employed by Johns Hopkins Bayview Physicians, P.A. ("JHBP") and you transferred to a position of employment covered by the Plan on or after June 1, 1999, your employment with JHBP will count in determining whether you have completed a *year of eligibility service* under this Plan.

If you were employed by Suburban Hospital, Inc., Suburban Hospital Healthcare System, or one of their affiliates ("SHHS") on June 30, 2009 and you transferred to a position of employment covered by the Plan on or after July 1, 2009, your employment with SHHS will count in determining whether you have completed a *year of eligibility service* under this Plan.

If you were employed by Maryland Heart, P.C. ("Maryland Heart") on December 31, 2011 and you transferred to a position of employment covered by the Plan on or after January 1, 2012, your employment with Maryland Heart will count in determining whether you have completed a year of eligibility service under this Plan.

If you were employed by American Radiology on December 31, 2011 and you transferred to a position of employment covered by the Plan on or after January 1, 2012, your employment with American Radiology will count in determining whether you have

completed a year of eligibility service under this Plan.

Prior to November 1, 1998, employees of The Johns Hopkins Home Care Group, Inc., Johns Hopkins Home Health Services, Inc., Johns Hopkins Pediatrics-At-Home, Inc., and Johns Hopkins Pharmaquip, Inc. (the "Home Care Employees") who met the above eligibility requirements were eligible to participate in the Plan. However, effective October 31, 1998, the benefits of Home Care Employees were "frozen." All Plan benefits for Home Care Employees are fully vested. This means that Home Care Employees are entitled to a benefit at their retirement or termination of employment, but the benefit is calculated based on years of benefit service and compensation (see page 13) earned as of October 31, 1998 and the terms of the Plan in effect on that date. Also, Home Care Employees did not receive matching credits under the Plan.

If you were an employee of an affiliated employer who is not a participating employer and you transferred employment to a participating employer, you will be credited with years of eligibility service under this Plan for your prior periods of employment with the affiliated employer prior to your date of transfer.

#### NORMAL RETIREMENT

## Your Normal Retirement Date

You are eligible for a normal retirement benefit if you retire on your "normal retirement date," which is the first day of the month on or next following your 65th birthday. However, you may remain employed past this date. If you choose to remain employed past your 65th birthday, this is called "deferred retirement" and is described on page 11.

# Normal Retirement Date Example

Assume that Linda, a Bayview employee and a participant in this Plan, was born on May 11, 1961. Linda will attain age 65 on May 11, 2026. Linda's normal retirement date under the Plan is June 1, 2026.

## Your Normal Retirement Benefit

Your normal retirement benefit is calculated using a formula that provides you with an annual benefit, payable in 12 monthly payments, beginning on your normal retirement date. The formula is based on your compensation, years of benefit service (to a maximum of 40 years), and the Social Security limit, plus the balance of your employer matching account, if any. A description of the formula appears later under the section "Determining Your Retirement Benefit."

### EARLY RETIREMENT

# What is Considered Early Retirement

You are eligible to retire on the first day of the month on or next following your 55th birthday, provided you have completed at least 5 years of vesting service (3 years of vesting service if you have an employer matching account). You may retire early at any time from this date to your normal retirement date. If you do retire early, the date on which you retire is called your "early retirement date."

# Early Retirement Date Example

Using the example on page 9, Linda will attain age 55 on May 11, 2017. If Linda decides to retire on August 22, 2017, her early retirement date will be September 1, 2017 (assuming she has at least 5 years of vesting service (or 3 years of vesting service if she has an employer matching account) when she retires).

# Your Benefit if You Retire Early

Your early retirement benefit is calculated just like your normal retirement benefit. (See "Determining Your Retirement Benefit"). When you retire early, you may choose to postpone the start of your pension until you reach your normal retirement date, or you may choose to receive your benefit at your early retirement date or on the first day of any month between your early retirement date and your normal retirement date. See page 17 for an example of an early retirement benefit calculation.

If you postpone the start of your pension until your normal retirement date, you will receive the full amount of your benefit, based on your compensation and years of benefit service at your early retirement date, the Social Security limit at your normal retirement date and the balance of your employer matching account, if any, at the time you receive your benefit.

If you choose to begin receiving your benefit before your normal retirement date (and you have not attained age 62 with 35 years of vesting service, as described below) your benefit, other than the balance of your employer matching account, if any, will be permanently reduced (as shown in the chart below), since you will receive it over a longer period of time. The reduction is ½% per month (6% per year) for each of the first 60 months and 5/12% per month (5% per year) for each of the next 60 months that you start benefit payments early – before your normal retirement date. The chart below shows the percentage of your full (age 65) benefit (other than the balance of your employer matching account, if any) that you would receive if your benefit begins before your normal retirement date:

| AGE BENEFITS COMMENCE | PERCENTAGE OF YOUR FULL BENEFIT |  |
|-----------------------|---------------------------------|--|
|                       | THAT YOU WOULD RECEIVE          |  |
| 65                    | 100%                            |  |
| 64                    | 94%                             |  |
| 63                    | 88%                             |  |
| 62                    | 82%                             |  |
| 61                    | 76%                             |  |
| .60                   | 70%                             |  |
| 59                    | 65%                             |  |
| 58                    | 60%                             |  |
| 57                    | 55%                             |  |
| 5.6                   | 50%                             |  |
| 55                    | 45%                             |  |

If you choose to begin receiving your benefit before your normal retirement date, but after attaining age 62 and completing at least 35 years of vesting service, your benefit will not be reduced. In other words, you will receive the same monthly amount that you would have received if you had postponed the start of your pension until age 65.

The balance of your *employer matching account*, if any, will not be reduced if you receive payment prior to your *normal retirement date*. You will receive a payment equal to the current balance.

### DEFERRED RETIREMENT

## Deferred Retirement Benefits

You may continue working after your *normal retirement date*, in which case your benefit will not begin until the first day of the month on or next following the day you actually retire. This date is called your "deferred retirement date."

Generally, your deferred retirement benefit is calculated just like your normal retirement benefit (See "Determining Your Retirement Benefit.")

# **DETERMINING YOUR RETIREMENT BENEFIT**

# How Your Pension is Determined

In general, there are four factors used in the pension formula:

- your final average compensation;
- your years of benefit service;
- the Social Security limit; and

your employer matching account, if any.

Each of these factors is discussed below.

In most cases, your benefit under the JHHSC Retirement Plan will be determined using the retirement formula described on page 15. However, special benefit calculation rules apply to certain participants. A discussion of the special benefit calculation rules appears on pages 16-17.

## Final Average Compensation

"Final average compensation" is your average annual compensation for the highest 3 consecutive calendar years of employment during your last 10 consecutive calendar years of employment with a participating employer. Any calendar year in which you complete less than 1,000 hours of service will be disregarded, and the calendar years immediately preceding and following a disregarded year will be deemed consecutive for the purpose of calculating your final average compensation, provided doing so does not result in a higher final average compensation amount for you than if such years were not deemed consecutive.

For purposes of calculating your *final average compensation*, "compensation" for any calendar year, generally consists of your W-2 earnings for such year. W-2 earnings for any calendar year typically include base pay, paid time off, bonuses, disability pay, overtime, shift differential and any salary reduction contributions to tax-deferred annuities and benefit plans. In addition, any differential wage payments you receive while in qualified military service covered by USERRA will be included in your compensation. Contributions to or benefits paid from a retirement plan, deferred compensation plan, welfare benefit plan or fringe benefit plan are not included in compensation. Your compensation taken into account under the Plan is subject to a limit established by federal tax law. For 2017, the annual limit on compensation for purposes of the Plan is \$270,000.

## Final Average Compensation Example

Suppose your annual *compensation* from a *participating employer* during your last 10 years of employment looks like this:

| 2008 | \$30,300 |
|------|----------|
| 2009 | \$31,500 |
| 2010 | \$33,000 |
| 2011 | \$34,400 |
| 2012 | \$36,000 |
| 2013 | \$37,700 |
| 2014 | \$39,100 |
| 2015 | \$41,000 |
| 2016 | \$42,100 |
| 2017 | \$44,200 |

Of these 10 final years of employment, the highest-paid 3 consecutive years would be:

| 2015<br>2016 | \$41,000<br>\$42,100 |  |
|--------------|----------------------|--|
| 2017         | \$ <u>44,200</u>     |  |
| Total        | \$127,300            |  |

Your final average compensation would be \$42,433.33 (\$127,300/3).

#### Benefit Service

You are credited with a full "year of benefit service" for each calendar year in which you complete at least 1,000 hours of service as an eligible employee of a participating employer. If you complete at least 500 (but less than 1,000) hours of service as an eligible employee in a calendar year, you are credited with a ½ year of benefit service. If you complete less than 500 hours of service as an eligible employee in a calendar year, you will not be credited with any portion of a year of benefit service for that year. The maximum number of years of benefit service used to determine your retirement benefit is 40.

Note: If you previously participated in this Plan and took a single sum payment of your benefit, your prior years of benefit service will not be counted again. This provision does not apply to a single sum payment of the balance of your employer matching account.

#### **Social Security Limit**

The "Social Security limit" is, for any calendar year, the average of Social Security wage bases for the 35 calendar years ending

with the year in which you are entitled to unreduced Social Security benefits. The wage base is the amount of earnings which are subject to tax for Social Security or FICA (applicable to old age, survivors and disability insurance benefits). It's expected to go up every year. In 2017, the Social Security wage base is \$127,200. For 2017, the 35-year average for an individual who was born in 1951 is \$77,880. The Retirement Office can supply you with more information regarding Social Security limits.

## EMPLOYER MATCHING ACCOUNT

## **Matching Credits**

If you are a participant in the JHHSC Retirement Plan and you contributed to your account under the 403(b) Plan between January 1, 2003 and December 31, 2008, you received matching credits in your employer matching account under the JHHSC Retirement Plan. The matching credits equaled 50% of your 403(b) Plan contributions for a payroll period, to the extent your 403(b) Plan contributions did not exceed 2% of your compensation for the payroll period.

## Matching Credit Example

Assume that Stephanie, a Hospital employee, is a participant in the JIHSC Retirement Plan. During the first payroll period of 2007, Stephanie earned \$1,500 and elected to contribute \$75 (5%) to her account in the 403(b) Plan. A matching credit of \$15 was added to her employer matching account under the JHHSC Retirement Plan (she contributed at least 2% of compensation (\$30) to her 403(b) Plan account, and 50% of that amount is \$15).

### **Interest Credits**

Interest credits are added to your employer matching account under the JHHSC Retirement Plan on a daily basis. The rate used to determine interest credits may change each calendar quarter. The rate for any calendar quarter is the monthly average discount rate on 6-month Treasury bills plus 150 basis points determined for the second calendar month preceding the calendar quarter. For example, the interest rate for the last calendar quarter of 2016 (October – December 2016) is 1.95%, which is equal to the monthly average discount rate on 6-month Treasury bills for August 2016 (0.45%). For purposes of determining interest credits on a daily basis, the rate will be calculated using an interest compounding method.

Although you will not receive any further matching credits in the JHHSC Retirement Plan after December 31, 2008, your employer matching account will continue to accrue interest credits until your benefit commencement date – the date as of which you receive the balance of your employer matching account in a single sum, or you begin to receive the balance as an annuity.

## Important

Please note that your employer matching account under the JHHSC Retirement Plan is different from your account under the 403(b) Plan, because your employer matching account under the JHHSC Retirement Plan does not share in the actual earnings of the trust fund that holds the JHHSC Retirement Plan's assets. Your employer matching account under the JHHSC Retirement Plan is guaranteed to earn interest at the rate described above, even if the JHHSC Retirement Plan's actual investment return is lower or higher. The value of your employer matching account, therefore, will always increase until your benefit commencement date.

#### Retirement Formula

Your annual retirement benefit will be calculated as follows:

|   | RETIREMENT FORMULA  |  |  |
|---|---|--|--|
| Step 1  | Step 1 1% of your <i>final average compensation</i> PLUS                        |  |  |
| Step 2  | 2 0.5% of your final average compensation above the Social Security limit TIMES |  |  |
| Step 3  | your years of benefit service (up to 40)  |  |  |
| PLUS  Step 4 The annuity equivalent of the balance of your employer matching account, if any. |   |  |  |

#### **Minimum Benefit**

Regardless of the result under the retirement formula, your benefit (expressed as an annual amount payable at your normal retirement date for your lifetime only) cannot be less than \$480 times your years of benefit service (up to a maximum of 5 years of benefit service), plus the annuity equivalent of the balance of your employer matching account, if any. Remember, if you start receiving your benefit before your normal retirement date, it may be reduced below the minimum amount to reflect early commencement (but the balance of your employer matching account will not be reduced).

#### USING THE RETIREMENT FORMULA

To make it easier to understand how this formula works, let's look at the following example:

Assume that Sue, an employee with 20 years of benefit service, has final average compensation of \$82,000 when she retires at age 65 in 2017. The Social Security limit applicable to Sue is \$80,496. Sue's pension is being paid as a "single life annuity." This means that she will get an annuity paid for the remainder of her life, with no benefits payable after her death. Here's how to determine Sue's pension from the Plan.

| Step 1 | \$82,000.00 (Sue's final average compensation)   |
|--------|--|
| •      | x 01 (one percent)   |
|        | \$ 820.00  |
| Step 2 | \$ 1,504 (Sue's final average compensation above the Social Security limit)  |
| •      | x .005 (one-half of one percent)   |
|        | \$ 7.52  |
| Step 3 | \$ 827.52 (the sum of steps 1 and 2)   |
| -      | x 20 (Sue's years of benefit service)  |
|        | \$ 16,550.40 (Sue's annual pension at age 65)  |
| Step 4 | Sue's employer matching account balance is \$4,500 on the date she retires. In addition to her pension benefit (described in steps 1-3), Sue may elect to receive a single sum payment of her employer matching account, which means that she would receive a distribution of \$4,500. |
|        | Alternatively, Sue could elect to have her employer matching account converted into an annuity   |
|        | (using factors determined by the Plan's actuary).  |

# SPECIAL BENEFIT CALCULATION RULES

# Certain Bayview Participants

If you participated in the JHHSC Retirement Plan prior to January 1, 2003, you completed service as a Bayview employee, and you were actively employed by a participating employer (or on an authorized leave of absence) on December 31, 2002, you may be entitled to receive a benefit under the old Bayview pension formula. You will receive a benefit from the JHHSC Retirement Plan determined under the benefit formula described on page 15 unless the annual benefit determined under the following formula would be greater.

|        | BAYVIEW PENSION FORMULA                        |
|--------|--|
| Step 1 | 1-2/3% of your final average compensation      |
| -      | TIMES  |
|        | your years of benefit service                  |
|        | MINUS  |
| Step 2 | 1-2/3% of your Social Security benefit         |
|        | TIMES  |
|        | your years of benefit service (up to 30 years) |

Note that, the *compensation* used to determine your *final average* compensation under the Bayview pension formula is based on your total W-2 earnings and not just base salary or wages.

# Former JHHP Plan Participants

If you were a participant in the Johns Hopkins Health Plan, Inc. Employee Retirement Plan (the "JHHP Plan") on December 31, 1991, the benefit you earned through June 30, 1992 will be calculated using the retirement formula of the JHHP Plan. The benefit you earn after June 30, 1992 will be calculated using the JHHSC Retirement Plan benefit formula described on page 15. Please contact the Retirement Office for more information.

# Former Homewood Plan Participants

If you were a participant in the Homewood Hospital Center, Inc. Pension Plan (the "Homewood Plan") on December 31, 1991, your benefit will generally be calculated using the JHHSC Retirement Plan benefit formula described on page 15. However, your benefit cannot be less than the sum of (1) the benefit you earned through June 30, 1989 using the retirement formula of the Homewood Plan, plus (2) the benefit you earned after June 30, 1989 using the JHHSC Retirement Plan benefit formula (including your *employer matching account*, if any). Contact the Retirement Office for more information.

## Early Retirement Example

As explained under "Early Retirement," your pension benefit (other than your *employer matching account*) will be permanently reduced if you retire and take your benefit early, because the benefit is paid over a longer period of time.

Let's look at Sue's pension benefit (excluding her *employer* matching account) – \$16,550.40 per year paid over her lifetime beginning at her normal retirement date (age 65). What would that benefit have been if Sue had retired at age 62, 60 or 55?

| Retirement Age | Benefit Reduction | Sue's Annual |
|----------------|-------------------|--------------|
|                |                   | Benefit*     |
| 62             | 18%               | \$13,571.33  |
| 60             | 30%               | \$11,585.28  |
| 55             | 55%               | \$ 7,447.68  |

\*This example shows the effect of the early retirement benefit reduction, but does not take into account the fact that if Sue retired earlier, she may have fewer years of benefit service and/or lower final average compensation. Due to these factors, her actual benefit would be less.

#### IF YOU LEAVE THE HEALTH SYSTEM

#### **Vested Benefits**

If you terminate employment with the Health System (and its affiliates) for any reason other than retirement, death or disability, you will still be entitled to a benefit under the Plan if you are "vested." You will have a vested (or nonforfeitable) right to a benefit if, as of the date you terminate employment, you have completed at least 5 years of vesting service (3 years of vesting service if you have an employer matching account). As a general rule, if you leave your employment with the Health System (and its affiliates) prior to completing 5 years of vesting service (or 3 years of vesting service if you have an employer matching account), no benefit will be paid to you under the Plan.

However, if you are still employed by the Health System (or an affiliate) when you reach your normal retirement date or as of the date you are deemed to have incurred a disability, you will be fully vested at that time, even if you do not yet have the requisite years of vesting service.

You are credited with a full "year of vesting service" for each calendar year in which you complete at least 1,000 hours of service. If you complete at least 500 (but less than 1,000) hours of service in a calendar year, you are credited with ½ year of vesting service. If you complete less than 500 hours of service in a calendar year, you will not be credited with any portion of a year of vesting service for that year.

If you were employed by Johns Hopkins Bayview Physicians, P.A. ("JHBP") and you transferred to a position of employment covered by the Plan on or after June 1, 1999, your employment with JHBP will count in determining your years of vesting service under this Plan.

If you were employed by Suburban Hospital, Inc., the Suburban Hospital Healthcare System, or one of their affiliates ("SHHS") on June 30, 2009 and you transferred to a position of employment covered by the Plan on or after July 1, 2009, your employment with SHHS will count in determining your years of vesting service under this Plan.

If you were employed by Maryland Heart, P.C. ("Maryland Heart") on December 31, 2011 and you transferred to a position of employment covered by the Plan on or after January 1, 2012, your employment with Maryland Heart will count in determining your years of vesting service under this Plan.

If you were employed by American Radiology on December 31,

2011 and you transferred to a position of employment covered by the Plan on or after January 1, 2012, your employment with American Radiology will count in determining your *years of vesting service* under this Plan.

If you were an employee of an affiliated employer who is not a participating employer and you transferred employment to a participating employer, you will be credited with years of vesting service under this Plan for your prior periods of employment with the affiliated employer prior to your date of transfer. In addition, if you transfer employment from a participating employer to employment with an affiliated entity, you will earn years of vesting service under this Plan for your periods of employment with the affiliated employer following your transfer.

### When Benefits are Payable

You will normally begin receiving your benefit following your termination of employment at age 65, although you may choose to begin receiving it at an earlier or later date, subject to the following rules.

You may elect to receive your vested *employer matching* account as soon as administratively possible after your termination of employment, or at a later date that you choose, but not later than your required beginning date.

You may elect to receive the remainder of your pension benefit under the JHHSC Retirement Plan following your termination of employment (other than your employer matching account) as of the first day of the month that is on or next following your 55<sup>th</sup> birthday, or at a later date that you choose, but not later than your required beginning date. If you elect to receive your pension benefit prior to age 65, it will be permanently reduced because it will be paid out over a longer period. The reduction is ½% per month (6% per year) for each of the first 60 months and 5/12% per month (5% per year) for each of the next 60 months that you start your benefit payments early – before your normal retirement date. (See the chart on page 11 for an illustration).

If the single sum value of your pension benefit under the JHHSC Retirement Plan (other than the *employer matching account*) is not more than \$25,000, you may elect to receive your pension benefit as soon as administratively possible after your termination of employment, or at a later date that you choose, but not later your *required beginning date*. If you elect to receive your pension benefit at or after age 55, but prior to age 65, it will be permanently reduced as described in the preceding paragraph. If you elect to receive your pension benefit prior to

age 55, it will be permanently reduced so that you will receive the actuarial equivalent of the benefit payable at age 65. The actuarial equivalent reduction is generally greater than ½% per month.

#### **Breaks in Service**

If you complete fewer than 500 hours of service during a calendar year you will have a "break in service." Normally, this happens when you stop working for the Health System (and its affiliates) or you reduce your hours to less than 500 hours per calendar year.

Break-in-service rules are important if you return to work at the Health System (or an affiliate).

- If you were vested when you left and you return to work, then your years of vesting service (including years counted for eligibility for early retirement) will be reinstated; your years of benefit service will be reinstated as long as you did not receive a single sum payment of your benefit (other than your employer matching account) when you left. Your employer matching account will continue to accrue interest credits after you leave employment until your balance is paid or begins to be paid.
- If you were <u>not</u> vested when you left and you return to work in less than 5 years (i.e., have less than 5 consecutive one-year breaks in service), then your years of service for all purposes under the Plan and your *employer matching account* will be reinstated once you return to work. If you return to work after 5 or more years, then you lose your years of service and you lose the balance of your *employer matching account* prior to your break in service for all purposes under the Plan.

You will <u>not</u> have a break in service during any paid or unpaid authorized leave of absence (provided you return to work at the end of your leave period). You will earn *hours of service* during these leaves for all purposes under the Plan.

If you are on a maternity or paternity leave, solely for the purpose of determining if you have a break in service during any calendar year, you will be credited with no more than 501 hours of service in the calendar year in which your absence begins if doing so is necessary to prevent you from having a break in

service, or in all other cases, the following calendar year.

If you leave employment for certain periods of military service and are reemployed, you will be eligible to receive service credit for all purposes under the Plan for your period of qualified military service in accordance with the rules under USERRA. You should contact the Retirement Office if you have any questions regarding your military service.

### DISABILITY AND SURVIVOR BENEFITS

#### **Disability Retirement**

If you have at least 10 years of vesting service and you become "disabled," you are eligible for a "disability retirement" benefit under the Plan. You are "disabled" for purposes of the Plan if you incur a disability while in the active service of the Health System (or another participating employer) for which you are eligible for and receiving Social Security disability benefits.

# Your Benefit if You are Disabled

Your disability retirement benefit is calculated using the Plan's retirement formula. Unlike early retirement, there is no reduction in your disability retirement benefit for payments that start before age 65. Your years of benefit service and final average compensation as of the date of your disability retirement and your employer matching account as of your benefit starting date will be used to calculate your benefit. The benefit will begin as of the date your Social Security disability benefit begins.

To continue receiving your benefit prior to age 65, you may be required to submit evidence from time to time of your continued disability. Payment of your *disability retirement* benefit will end on the earlier of the date that Social Security determines that your disability ended or the date you fail or refuse to provide evidence of your continued disability.

# Survivor Benefits for Your Beneficiary

The availability and amount of a survivor benefit, payable upon your death, depends on several factors, including whether or not you are vested, whether or not you are married, whether or not you have an *employer matching account* and whether or not you are receiving benefit payments under the Plan when you die.

Note: Your beneficiary may be eligible for one or more special one-time payments (see "Special Payments").

If you die while performing active military service under USERRA, you will be deemed to have died while employed and then terminated your employment on account of your death so that any years of vesting service for which you would have been credited had you continued to work for the period during which

you were in such active military service prior to your death are credited to you.

You may designate any person or persons to receive benefits after your death. If you are married, you may designate a beneficiary other than your spouse only with your spouse's written consent. If you have not begun receiving Plan payments you may change your beneficiary designation at any time by completing a new beneficiary designation form and filing it with the Retirement Office.

If you are not vested when you die, no survivor benefits are payable (unless you made voluntary contributions to the Plan prior to July 1, 1992 – see the "Special Payments" section).

If you die after you are vested and you have not yet begun to receive your benefit, the following conditions apply:

- Your beneficiary will receive a single sum payment of your employer matching account balance, if any, as soon as administratively possible after your death. If your surviving beneficiary is your spouse, your spouse will receive a single sum payment (or an actuarially equivalent annuity) of your employer matching account balance which may be paid (or begin to be paid in the case of an annuity) in any month following your death (but no later than the end of the year in which you would have reached age 70½).
- If you die before age 55, your beneficiary may elect to receive a single sum payment or a survivor's benefit equal to one-half of the reduced amount that you would have received had you retired at age 55 with a joint and 50% survivor annuity form of payment (but based only on the benefit you had earned at the date of your death or earlier termination of employment, and excluding your employer matching account). Your beneficiary must begin to receive the single sum payment or monthly survivor benefit by the end of the year following the year of your death (e.g., if you die on November 15, 2017, your beneficiary must begin to receive the survivor benefit by December 2018). However, if your surviving beneficiary is your spouse, your spouse may begin to receive the survivor benefit in any month following your death

(but no later than the end of the year in which you would have reached age 70½). If payment of the survivor benefit begins prior to your 65th birthday, your beneficiary's benefit payment will be reduced, since it will be payable over a longer period.

• If you die at or after age 55, your beneficiary may elect to receive a single sum payment or a survivor's benefit equal to the reduced amount that you would have received had you retired on the date of your death with a *joint and 100% survivor annuity* form of payment (but based only on the benefit you had earned at the date of your death or earlier termination of employment, and excluding your *employer matching account*). The survivor benefit commencement and reduction rules described in the preceding paragraph will apply.

Whether you are single or married, if you are receiving benefit payments when you die, your surviving spouse or beneficiary will receive whatever survivor benefits (if any) are payable under the form of benefit payment you had elected to receive.

Note: If you elect a single life annuity or if you receive all the guaranteed payments under a 10 year certain annuity, no payments will be made after your death (unless your beneficiary qualifies for a Special Payment (see below)).

One or more of the following special benefits may become payable to your beneficiary upon your death. These benefits would be in addition to your beneficiary's survivor benefit described above.

If you die (i) after your 55th birthday, (ii) while actively employed by the Health System (or a participating employer) and (iii) before you start to receive benefit payments, your beneficiary will receive a single sum payment equal to 12 times the monthly amount (excluding your employer matching account) you would have received had you retired on your date of death based on your single life amounty. This Special Payment is in addition to any preretirement survivor annuity to which you may be entitled.

If you die after you have started to receive monthly benefit payments, your beneficiary will receive a single sum payment equal to 12 times the monthly amount you were receiving (excluding your *employer matching account*). This Special Payment is in addition to any preretirement survivor annuity to

### **Special Payments**

which you may be entitled.

To the extent that a portion of your benefit is attributable to voluntary contributions that you made to the Plan prior to July 1, 1992, your beneficiary may elect to receive your contributions plus interest in a single sum. Contact the Retirement Office for more information on voluntary contributions.

## **HOW BENEFITS ARE PAID**

## Applying for a Pension

You must apply for payment of your pension on the forms provided by the Retirement Office. When you apply, you'll receive details about the financial effect of each payment method, so you can choose the one that is best for you. You can request more information about the options before you make your choice.

You must make your choice in writing before payments begin. After payments start, you cannot change your election.

### **Payment Methods**

You may elect that your benefit be paid in one of the following ways:

- Single Sum You can receive the value of your employer matching account balance, if any, in a single sum payment. You also can receive the remainder of your benefit under the Plan in a single sum payment if the single sum value of your benefit (excluding your employer matching account) does not exceed \$25,000.
- **Single Life Annuity** You will receive a lifetime monthly pension. When you die, no further payments will be made.

Note: An unmarried participant who does not designate a specific optional form in which to receive benefits will receive benefits in this form (even with respect to his or her employer matching account).

• Joint and Survivor Annuity – You will receive reduced monthly benefit payments during your life so that after your death, benefit payments continue to your beneficiary for the remainder of his or her life. The amount of the continued monthly payments will be equal to 100%, 75% or 50% of your reduced monthly payment (whichever percentage you elect before your pension begins).

Note: A married participant who does not designate a specific optional form in which to receive benefits will receive benefits in the form of a joint and 50% survivor annuity with his or her spouse as the survivor annuitant (even with respect to his or her *employer matching account*).

- 10 Year Certain Annuity You will receive reduced payments during your life in order to guarantee payments for a total of 10 years (120 monthly payments). If you die before receiving all 120 payments, the remaining guaranteed payments will be made to your beneficiary. If your beneficiary dies before all the payments are made, any remaining guaranteed payments will be made to the beneficiary's estate, unless you have designated another beneficiary to receive those payments. If you die after receiving at least 120 monthly payments, no death benefits will be payable to your beneficiary.
- Cash Refund Option You will receive reduced monthly benefit payments during your life so that after your death, if you die prior to receiving the full value of your benefit under the Plan (determined as of the date you began to receive payments), the remaining value of your benefit will be paid in a single sum to your beneficiary.
- Level Income Option If you begin to receive benefits under the JHHSC Retirement Plan before you start receiving your reduced Social Security retirement benefits at age 62, you may elect the level income option. Under this option, you will receive an increased amount of benefit from the Plan until your Social Security benefits begin at age 62, and a correspondingly lower amount of benefit from the Plan after your Social Security benefits begin. The goal of the level income option is to provide you with a steady monthly income both before and after you begin to receive Social Security benefits.

If you are married, you must have written consent from your spouse in order to receive benefits in any form other than a joint and survivor annuity with your spouse as the survivor annuitant.

### PAYING TAXES ON YOUR BENEFIT

Generally speaking, if you choose an annuity form of benefit with monthly payments, each payment will be fully taxable as ordinary income for Federal income tax purposes in the year in which you receive it (special rules and adjustments may apply if you made voluntary contributions to the Plan prior to July 1, 1992). You will be asked to make an election about income tax withholding when you apply to begin payment of your pension benefit.

If any portion of your benefit under the JHHSC Retirement Plan is paid in a single sum, that portion will be fully taxable as ordinary income for Federal income tax purposes when you receive it, unless you roll it over to a traditional IRA or another employer's eligible retirement plan. If you receive a single sum payment before age 59½, your payout (if not rolled over) may be subject to an additional 10% penalty tax. However, the penalty tax may not apply if you receive the single sum payment:

- upon your retirement at age 55 or later;
- upon disability or death; or
- as a result of a qualified domestic relations order (see page 28 for a discussion of qualified domestic relations orders).

If you elect to receive a portion of your benefit in a single sum payment, government regulations require that 20% of the payment be withheld automatically for Federal income tax, unless you directly roll over the amount to a traditional IRA or another employer's eligible retirement plan. The withheld amount will be applied toward your Federal income taxes for the year in which you receive the payment.

You must provide your written election to the Retirement Office to have your single sum payment rolled over directly to a traditional IRA (or another eligible retirement plan that accepts rollovers) to avoid 20% withholding. You will not pay Federal income taxes until you take the money out of the IRA or other plan, at which time you will pay ordinary Federal income tax (and, if applicable, the additional 10% penalty tax for premature distributions) on the money you receive. If you die and you have a surviving spouse who will receive a single sum payment of all or a portion of your benefit, he or she may roll it over to an IRA or another employer's eligible retirement plan. If you die and your designated beneficiary is someone other than your spouse,

he or she may <u>directly</u> roll over a single sum payment of all or a portion of your benefit to an inherited IRA.

You (and your beneficiary) also may roll over your single sum payment to a Roth IRA. Such rollovers are subject to federal income tax when made. You are solely responsible for the income tax withholding and reporting to a Roth IRA, although you may enter into a voluntary tax withholding agreement with the Health System prior to the distribution.

Because tax laws are complex and subject to change, this information is intended only as a general guideline based on our understanding of the Federal income tax law in effect at the beginning of 2017. State and local tax laws may also apply. For your own protection, you should consult a tax specialist before you receive any Plan money that is subject to taxation. All Plan benefits will be paid to you (or your beneficiary) minus any income tax withholding that may be required by Federal, state or local laws.

## **ADMINISTRATIVE INFORMATION**

#### Plan Insurance

Your benefits under the Plan are insured by the Pension Benefit Guaranty Corporation (PBGC), a federal insurance agency. If the Plan terminates (ends) without enough money to pay all benefits, the PBGC will step in to pay pension benefits. Most people receive all of the pension benefits they would have received under the Plan, but some people may lose certain benefits.

The PBGC guarantee generally covers: (1) normal and early retirement benefits; (2) disability benefits if you become disabled before the Plan terminates; and (3) certain benefits for your survivors.

The PBGC guarantee generally does not cover: (1) benefits greater than the maximum guaranteed amount set forth by law for the year in which the Plan terminates; (2) some or all of the benefit increases and new benefits based on Plan provisions that have been in place for fewer than 5 years at the time the Plan terminates; (3) benefits that are not vested because you have not worked long enough for the Health System; (4) benefits for which you have not met all of the requirements at the time the Plan terminates; (5) certain early retirement payments (such as supplemental benefits that stop when you become eligible for Social Security) that result in an early retirement monthly benefit greater than your monthly benefit at the Plan's normal retirement

age; and (6) non-pension benefits, such as health insurance, life insurance, certain death benefits, vacation pay, and severance pay.

Even if certain of your benefits are not guaranteed, you still may receive some of those benefits from the PBGC depending on how much money your Plan has and how much the PBGC collects from employers.

For more information about the PBGC and the benefits it guarantees, ask your Plan Administrator or contact the PBGC's Technical Assistance Division, Pension Benefit Guaranty Corporation, 1200 K Street N.W., Suite 930, Washington, D.C. 20005-4026 or call (202) 326-4000 (not a toll-free number). TTY/TDD users may call the federal relay service toll-free at 1-800-877-8339 and ask to be connected to 202-326-4000. Additional information about the PBGC's pension insurance program is available through the PBGC's website on the Internet at <a href="http://www.pbgc.gov">http://www.pbgc.gov</a>.

# Assignment of Your Pension

Your pension is not subject to the claims of your creditors or the creditors of your spouse or other beneficiaries. However, federal law permits payment of all or a portion of your benefit to another person, provided such payment is made in order to comply with a "qualified domestic relations order" relating to child support, alimony or marital property rights payments. The Plan Administrator will contact you in the event it receives a domestic relations order that could affect your Plan benefits.

The Plan has procedures for determining whether a domestic relations order must be honored (that is, whether your pension legally must be paid to a third party). You may obtain a copy of these procedures, as well as other information relevant to processing qualified domestic relations orders, without charge, from the Retirement Office.

#### Future of the Plan

The Health System expects to continue the Plan, but has the right to change or terminate it at any time. No decision to change or end the Plan will deprive you of your vested benefits earned up to the date of change or termination, but projected benefits (benefits that would have been earned had the Plan not been changed or terminated) will not be protected. If the Plan is terminated, all employees will become fully vested in their accrued (not projected) pension to the extent funded. You'll be told how the change affects your benefits, if at all.

## YOUR LEGAL RIGHTS

## Your Rights Under ERISA

As a participant in the Plan, you are entitled to certain rights and protections under the Employee Retirement Income Security Act of 1974 (ERISA). ERISA provides that all plan participants shall be entitled to:

- Examine (without charge) at the Plan Administrator's office and at other specified locations, all documents governing the Plan and a copy of the latest annual report (Form 5500 Series) filed by the Plan with the U.S. Department of Labor and available at the Public Discourse Room of the Employee Benefits Security Administration.
- Obtain, upon written request to the Plan Administrator, copies of all documents governing the operation of the Plan and copies of the latest annual report (Form 5500 Series) and updated summary plan description. The Plan Administrator may make a reasonable charge for copies.
- Obtain, upon written request to the Plan Administrator, a
  copy of the Plan's procedures for determining whether a
  domestic relations order received by the Plan is a
  "qualified" order. The Plan must provide this information
  free of charge.
- Receive a summary of the Plan's annual funding notice.

  The Plan Administrator is required by law to furnish each participant with a copy of this notice.
- Receive a pension benefit statement at least once every three years telling you whether you have a right to receive a pension at normal retirement age (age 65), and if so, what your benefits under the Plan would be at normal retirement if you stop working now. If you do not have a right to a pension, the statement will tell you how many more years you have to work to get this right. You may request this statement not more than once every twelve (12) months. The Plan must provide this statement free of charge.

In addition to creating rights for plan participants, ERISA imposes duties upon the people who are responsible for the operation of the employee benefit plan. The people who operate your Plan, called "fiduciaries" of the Plan, have a duty to do so prudently and in the interest of you and other Plan participants and beneficiaries. No one, including your employer, or any other person, may fire you or otherwise discriminate against you

in any way to prevent you from obtaining retirement income or exercising your rights under ERISA.

#### ENFORCING YOUR RIGHTS

#### Claims Procedure

If your claim for a pension benefit is denied or ignored, in whole or in part, you have a right to know why this was done, to obtain copies of documents relating to the decision without charge, and to appeal any denial, all within certain time schedules.

## Appealing a Denied Claim

If your claim for benefits from the Plan is denied in any way, the Plan Administrator will notify you in writing within 90 days of receipt of the claim. The notice will tell you:

- why the claim was denied;
- the Plan provisions on which the denial is based;
- what other material is needed to correct your claim and why it is needed; and
- how you can get your claim reviewed again.

If you disagree with what the notice says, you may file a written request for reconsideration, no later than 60 days after receiving the notice, with the Plan Administrator.

The Plan Administrator will review your appeal within 60 days, unless special circumstances require an extension. In that case, the Plan Administrator may take up to 120 days, if you are notified of the delay before the end of the first 60-day period. If you don't hear from the Plan Administrator in the first 60 days, you may assume your appeal has been denied. If the Plan Administrator notifies you that an extension is needed, and you don't get a final decision within 120 days, you may also assume your appeal has been denied. While your appeal is pending, you have the right to review Plan documents and to submit issues and comments in writing. You may have a lawyer or other representative present your case.

## Your Legal Rights

Under ERISA, there are steps you can take to enforce the above rights. For instance, if you request materials from the Plan and do not receive them within 30 days, you may file suit in a federal court. In such a case, the court may require the Plan Administrator to provide the materials and pay you up to \$110 a day until you receive the materials, unless the materials were not sent because of reasons beyond the control of the Plan Administrator.

If you have a claim for benefits which is denied or ignored, in whole or in part, you may file suit in a state or Federal court. In addition, if you disagree with the Plan's decision or lack thereof concerning the qualified status of a domestic relations order, you may file suit in Federal court. If it should happen that Plan fiduciaries misuse the Plan's money, or if you are discriminated against for asserting your rights, you may seek assistance from the U.S. Department of Labor, or you may file suit in a Federal court. The court will decide who should pay court costs and legal fees. If you are successful, the court may order the person you have sued to pay these costs and fees. If you lose, the court may order you to pay these costs and fees, for example, if it finds your claim is frivolous.

Questions

If you have any questions about your Plan, you should contact the Plan Administrator. If you have any questions about this statement or about your rights under ERISA, or if you need assistance in obtaining documents from the Plan Administrator, you should contact the nearest office of the Employee Benefits Security Administration (EBSA), U.S. Department of Labor, listed in your telephone directory or the Division of Technical Assistance and Inquiries, EBSA, U.S. Department of Labor, 200 Constitution Avenue, NW, Washington, DC 20210. You may obtain certain publications about your rights and responsibilities under ERISA by calling the publications hotline of the Employee Benefits Security Administration at 1-800-998-7542. You may also seek assistance with the Plan by calling EBSA toll-free at 1-866-444-EBSA or by directing electronic inquiries to EBSA's website at www.askebsa.dol.gov

## IMPORTANT INFORMATION ABOUT THE RETIREMENT PLAN

Plan Name and Number Johns Hopkins Health System Corporation

Retirement Plan (No. 333)

Plan Sponsor Johns Hopkins Health System Corporation

1101 E. 33rd Street, Suite B200

Baltimore, MD 21218

**Employer Identification** 

Number

52-1465301

Plan Year July 1 to June 30

Plan Type Defined benefit pension plan

Plan Administrator

Administrative Committee

Johns Hopkins Health System Corporation

c/o Senior Vice President of Human Resources, Johns Hopkins Health System Corporation

1101 E. 33rd Street, Suite B200

Baltimore, MD 21218

(443) 997-3789

Agent for Service of Legal Process Senior Vice President of Human Resources, Johns Hopkins Health System Corporation

1101 E. 33<sup>rd</sup> Street, Suite B200

Baltimore, MD 21218

Service of legal process may also be made upon the Plan

Trustee.

Plan Trustee The Northern Trust Company

50 S. LaSalle Street Chicago, IL 60603

Plan Administration

The Johns Hopkins Health System Corporation sponsors the Plan and has appointed the Plan Administrator to administer it. The Plan Administrator resolves any questions that arise about the Plan, administers the Plan in a uniform way and sets the rules for

operating the Plan.

Plan Financing

The Health System pays the full cost of any benefits that you earn under the Plan (except to the extent that participants made voluntary contributions to the Plan prior to July 1, 1992). Each year, the amount of the Health System's contributions is

determined with the advice of the Plan's actuaries.